

**MINUTES OF THE SPECIAL BOARD MEETING OF THE  
ZION-BENTON PUBLIC LIBRARY DISTRICT  
DECEMBER 27, 2016**

President pro tem Beverly Mull called the meeting to order at 6:40 p.m.

**ROLL CALL:**

**Trustees:** Present: Driver, Holmes, Martin, Mull, and Onan. Absent: Ridder (arrived at 7:10 pm).

**Staff:** Carol Dolin, Mollie Brumbaugh.

**PLEDGE OF ALLEGIANCE**

**AGENDA**

Mrs. Mull proposed adding officer appointments to the agenda.

**Motion:** Mrs. Driver moved to adopt the agenda as amended. **Second:** Martin. **Roll Call:** Aye: Driver, Holmes, Martin, Mull, and Onan. Nay: None. Abstain: None. **Motion Carried.**

**OFFICER APPOINTMENT**

**Motion:** Ms. Holmes nominated Mrs. Mull as president. **Second:** Martin. **Roll Call:** Aye: Driver, Holmes, Martin, Mull, and Onan. Nay: None. Abstain: None. **Nomination Carried.**

**Motion:** Mrs. Mull nominated Mrs. Driver as vice president. **Second:** Holmes. **Roll Call:** Aye: Driver, Holmes, Martin, Mull, and Onan. Nay: None. Abstain: None. **Nomination Carried.**

**Motion:** Mrs. Martin nominated herself as secretary. **Second:** Holmes. **Roll Call:** Aye: Driver, Holmes, Martin, Mull, and Onan. Nay: None. Abstain: None. **Nomination Carried.**

**Motion:** Mrs. Mull nominated Ms. Holmes as treasurer. **Second:** Driver. **Roll Call:** Aye: Driver, Holmes, Martin, Mull, and Onan. Nay: None. Abstain: None. **Nomination Carried.**

**COMMENTS BY VISITORS:** None.

**UNFINISHED BUSINESS** None.

**NEW BUSINESS**

Approval of the November 2016 Bills List. The format presented is a report drawn directly from QuickBooks and includes memo information. Dolin asked that the Board consider an alternative format for financial reports for the 2017-18 fiscal year, so reports can be exported directly from QuickBooks. She will present alternatives in the coming months for trustee consideration.

**Motion:** Mrs. Driver moved to accept the list of bills as presented, which include two payrolls, electronic payments, and checks in the amount of \$174,117.92. **Second:** Onan. **Roll Call:** Aye: Driver, Holmes, Martin, Mull, and Onan. Nay: None. Abstain: None. **Motion Carried.**

**EXECUTIVE SESSION:**

**Motion:** Mrs. Mull moved to enter Executive Session under 5 ILCS 120/2(c)(1) at 7:02pm.

**Second:** Onan. **Roll Call:** Aye: Driver, Holmes, Martin, Mull, and Onan. Nay: None. Abstain: None. **Motion Carried.**

**TIME OUT:** 7:51 pm

Mrs. Dolin will send questions for trustee candidates ahead of the January 10 and January 17 special board meetings. Trustees and Dolin will reach out to potential candidates to invite them for interviews at these meetings. Plan for up to three interviews per meeting. Dolin will bring drafts of revised governing and personnel policies to the January 24, 2017 meeting for trustee consideration.

**ADJOURNMENT**

**Motion:** Mrs. Driver moved to adjourn the meeting. **Second:** Onan. **Roll Call:** Aye: Driver, Martin, Mull, Onan, and Ridder. Nay: None. Abstain: None. **Motion Carried.**  
The meeting adjourned at 8:03 p.m.

Approved: January 10, 2017

Signed: Beverly Mull  
President

Attest: Mary Martin  
Secretary

Recording Secretary: Carol Dolin