The meeting came to order at 3:03pm.
Present: Rosemary Kauth, Beverly Mull, Wendy Driver, Mary Martin, Bonn Busch (staff), and Mick Jacobsen (staff)

Review of Budget and Appropriation and Estimate of Revenues.
Mr. Jacobsen reviewed the Budget and Appropriate (B&A) and Estimate of Revenues timeline and the purpose of these annual procedures and documents.

Review of the .02% Building, Sites, and Maintenance Referendum.
Mr. Jacobsen reviewed the reasoning for this document and why the Board passes it each year.

Review of Special Reserve Transfer Ordinance.
Mr. Jacobsen suggested that the Board transfer $200,000 from the Library (AA) Fund to the Special Reserve Fund. The Special Reserve Fund is reserved for only purchases the Board approves for improving the building. Committee Members commended the Library Staff for the clarity being brought to finances and also taking the steps necessary to save these funds for building improvements.

Discussion of Quotes to Repair the Front Stairs.
Mr. Busch presented quotes to repair/replace the front steps. He believes that RG Asphalt and Concrete provides the most comprehensive and long last solution, though it is the most expensive. After discussion the Committee agreed with his suggestion.

Discussion of Quotes to Resurface the Garbage Pad.
Mr. Busch presented quotes on repairing the Garage Pad in the rear of the Library. A discussion on the merits of concrete vs. asphalt took place, with an agreement that concrete is a better option for that area. Mr. Busch believes that T. Martin Concrete, LLC will best fit our needs for the price. Their quote is for 8 inches as opposed to less depth from other quotes. The additional depth will allow for longer without repair.

Discussion of Quotes to Repair Exterior Calking.
Mr. Busch presented quotes to fix the exterior calking on the building. Mr. Busch believes that the quote from PBS Plastering is the strongest. They will calk the entire building and also take steps necessary to mitigate future water build up. Mr. Busch was
only able to find two qualified companies for quotes as stucco installation and stucco repair is an industry that is slowing down.

**Discussion on Quotes to Install Bollards on the North Side of the Building.**
This discussion was tabled as the quotes received were not exactly what the Library wanted.

**Discussion on Quotes to Paint the Building’s Exterior.**
Mr. Busch presented the quotes to paint the building’s exterior. One quote was much lower than the others. Mr. Busch was asked to request references from that company to be sure they do strong work. If the references are positive, the Committee would appreciate the significant savings and would look favorably on that quote.

**Other**
Trustee Kauth suggested changes in the frequency of meetings of the Finance Committee. The Committee agreed to meet every other month, with the next meeting taking place 9/17/19 at 6pm.

Trustee Kauth suggested revisiting how the minutes from the Finance Committee Meeting are passed. After discussing various options, it was decided that Mr. Jacobsen will send the minutes out during his weekly update so that all Board Members have time to review them before the meeting. In addition, it was suggested that instead of a roll call vote it is possible to have to approve minutes through consent.

The meeting ended at 4:01pm.

Respectfully submitted by
Mikael Jacobsen