President Beverly Mull called the meeting to order at 6:35 PM.

ROLL CALL
Present: W. Driver, R. Kauth, S. Latif, M. Martin, A. Onan, & B. Mull
Absent: -0-
Staff Present: M. Jacobsen, M. Brumbaugh, S. Torrez, N. Hyten
Visitors Present: Ernesto Mesa, Christopher Knorr, Margaret Daab

AGENDA
The agenda was presented for approval as presented.
MOTION: W. Driver moved to adopt the agenda as presented.
Second: A. Onan
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

NEW BOARD MEMBER
Newly appointed Jennifer D. Smith took the Oath of Office, thus officially becoming the newest Library Trustee on the Zion-Benton Public Library Board of Trustees. She will be serving a two-year expiring term.

COMMENTS BY VISITORS
Mollie Brumbaugh – Assistant Director, introduced Ernesto Mesa, Christopher Knorr and Margaret Daab to the Board. Ernesto is our IT Associate, Christopher is our newest Security Monitor and Margaret Daab is the new Sandbox Associate. All are excited to being here and look forward to serving the library well.

MINUTES
The minutes from the May 28, 2019 Regular Meeting were presented and the following changes were proposed: Change end date to June 2020 under Schedule Fiscal Year 2019-2020 Regular Board Meetings. Change time to 8:10 PM for having entered Executive Session and change time to 8:36 PM for exiting Executive Session. Change time for meeting adjournment to 8:37 PM.
MOTION: A. Onan moved to adopt the minutes from the May 28, 2019 Regular Meeting as amended.
Second: S. Latif
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

The minutes from the May 28, 2019 Closed Session were presented. 
MOTION: R. Kauth moved to adopt the minutes from the May 28, 2019 Closed Session as presented.
Second: A. Onan
Roll Call:
Aye: A. Onan, W. Driver, R. Kauth, S. Latif, M. Martin, B. Mull
Nay: -0-
Abstain: J. Smith
Motion Carried.

The minutes from the June 11, 2019 Special Meeting were presented. The following change was proposed: change date to June 11, 2019.
MOTION: A. Onan moved to adopt the minutes from the June 11, 2019 Special Meeting as amended.
Second: M. Martin
Roll Call:
Aye: W. Driver, R. Kauth, S. Latif, M. Martin A. Onan, B. Mull
Nay: -0-
Abstain: J. Smith
Motion Carried.

The minutes from the June 11, 2019 Special Meeting Closed Session were tabled for the next meeting of the Zion-Benton Public Library Board of Trustees.

TREASURER’S AND INVESTMENT REPORTS
The bills were discussed.

BILL
The bills for May 2019 were presented.
MOTION: W. Driver moved to adopt the May 2019 bills as presented.
Second: R. Kauth
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

LIBRARY DIRECTOR’S REPORT
Statistical Report: Several stats are now correct and some services will be cut.
Narrative Report: New community programs and library involvement discussed.
Incident Report: Consistency of staff handling incidents praised.
Tentative Fiscal Year Board Calendar: Improvements to the building discusses and will be added to the calendar as needed.

UNFINISHED BUSINESS
Proposed Program Policy
MOTION: M. Martin motioned to approve the Proposed Program Policy as amended.
Second: J. Smith
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

NEW BUSINESS
Suspension of Privileges for Health Policy
MOTION: W. Driver moved to adopt the Suspension of Privileges for Health Policy as presented.
Second: A. Onan
Roll Call:
Aye, M. Martin, A. Onan, J. Smith, W. Driver, R. Kauth, S. Latif, B. Mull
Nay: -0-
Abstain: -0-
Motion Carried.
Code of Conduct Review.
MOTION: A. Onan moved to approve the Code of Conduct as presented.
Second: R. Kauth
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.
Appointment to Audit Secretary’s Minutes for Fiscal Year 18/19. President B. Mull appointed Trustees A. Onan and R. Kauth to audit the secretary’s minutes for the fiscal year 18/9.

Resolution for the Library to be Open Additional Hours
Motion: R. Kauth moved to approve the resolution for the Library to be open additional hour.
Second: W. Driver
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

EXECUTIVE SESSION
The Board went into Executive Session at 8:32 PM to discuss the compensation of a specific employee.
MOTION: R. Kauth moved to enter into Executive Session in accordance with 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
Second: W. Driver
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

The Board came out of Executive Session at 9:00 PM

Merit and Cost of Living Adjustment of Director (if any)
MOTION: W. Driver moved to approve a 3% Cost of Living Adjustment for the Library Director.
Second: A. Onan
Roll Call:
Nay: -0-
Abstain: -0-
Motion carried.

ADJOURNEMENT
MOTION: W. Driver motioned to adjourn.
Second: M. Martin
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

The meeting adjourned at 9:01 PM.

Approved:
Signed
Attested

Recording Secretary: S. Torrez