Vice President Amy Onan called the meeting to order at 6:36 PM.

ROLL CALL
Present: W. Driver, R. Kauth, S. Latif, M. Martin, A. Onan, & J. Smith
Absent: - B. Mull -
Staff Present: M. Jacobsen, M. Brumbaugh, S. Torrez, B. Busch
Visitors Present: None. Entered later: Renika Pipes

AGENDA
The agenda was presented for approval. Minor edits were proposed: Add Annual Audit of Secretary’s Minutes under Unfinished Business. Correct date of Closed Session minutes to June 11, 2019.
MOTION: W. Driver moved to adopt the agenda with the proposed amendments.
Second: R. Kauth
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

COMMENTS BY VISITORS
Mollie introduced Renika Pipes as the newest Security Monitor.

MINUTES
The minutes from the June 25, 2019 Regular Meeting were presented.
MOTION: R. Kauth moved to approve the minutes of the June 25, 2019 Regular Meeting as presented.
Second: W. Driver
Roll Call:
Aye: S. Latif, M. Martin, A. Onan, J. Smith W. Driver, R. Kauth, ,
Nay: -0-
Abstain: -0-
Motion Carried.

The minutes from the June 25, 2019 Closed Session were presented. An amendment to the roll call section was proposed.
MOTION: R. Kauth moved to adopt the minutes from the May 28, 2019 Closed
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Session with the proposed amendment.
Second: M. Martin
Roll Call:
Aye: S. Latif, M. Martin, A. Onan, J. Smith, W. Driver, R. Kauth,
Nay: -0-
Abstain: -0-
Motion Carried.

The minutes from the June 11, 2019 Closed Session Meeting were presented.
MOTION: W. Driver moved to adopt the minutes from the June 11, 2019 Closed
Session as presented.
Second: R. Kauth
Roll Call:
Aye: M. Martin, A. Onan, J. Smith, W. Driver, R. Kauth, S. Latif,
Nay: -0-
Abstain: -0-
Motion Carried.

The minutes of the July 23, 2019 Budget and Financial Committee were
presented.
MOTION: W. Driver moved to approve the minutes of the July 23, 2019 Budget
and Financial Committee meeting as presented.
Second: R. Kauth
Roll Call:
Aye: J. Smith, W. Driver, R. Kauth, S. Latif, M. Martin, A. Onan
Nay: -0-
Abstain: -0-
Motion Carried.

The minutes of the June 25, 2019 Diversity and Inclusion Committee Meeting
were presented.
MOTION: W. Driver moved to approve the minutes of the June 25, 2019 Diversity
and Inclusion Committee Meeting as presented.
Second: M. Martin
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

TREASURER’S AND INVESTMENT REPORTS
The bills for June 2019 were discussed. Trustee J. Smith inquired into the review
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and approval process for the American Express bill. Director M. Jacobsen explained that all transactions are reviewed by him on an almost daily basis and are reconciled monthly by the Administrative Assistant. He also stated that any Trustee was welcome to come and view the detailed transactions of this particular bill at any time.

BILLS
The bills for June 2019 were presented.
MOTION: W. Driver moved to adopt the June 2019 bills as presented.
Second: S. Latif
Roll Call:
Aye: J. Smith, W. Driver, R. Kauth, S. Latif, M. Martin, A. Onan
Nay: -0-
Abstain: -0-
Motion Carried.

LIBRARY DIRECTOR’S REPORT
Statistical Report: It was noted that Circulation stats are up by 11%. Programming stats have also increased, which is a good change. Board members would like an analysis of program cost vs. program attendance. Are the prices matching the attendance? Meeting room statistics seem to be skewed, as only one meeting was reported this month, but there were several more actually scheduled. The Metra Train Book statistics were once again noted to have decreased from the previous month.

Narrative Report: The ability of the staff as a whole to adapt to staff turnovers was praised by the Board. Staffs ability to adapt to their audiences was praised by Board Members, who are happy to see the Teen Department create an online presence for their department on Instagram.

Incident Report: The Board was deeply saddened by the vandalism to the zinnia flowers around the library grounds. Those that could be saved have bloomed nicely.

Tentative Fiscal Year Board Calendar: The Director would like to have the Board vote to eliminate the Reference Policy, as it no longer applies to what we are currently doing at the reference desks. The Board would like more information on what constitutes a “Cafeteria 125 plan”. The Director is exploring what it would take to propose and pass a possible Parental Leave Policy.

UNFINISHED BUSINESS
Annual Audit of Secretary’s Minutes
The Annual Audit of Secretary’s Minutes was discussed.
NEW BUSINESS
Tuition Reimbursement Policy
Aspects of the Tuition Reimbursement Policy were discussed. Board Member J. Smith appreciates that this policy applies to all employees of the Library, not just full time staff. Certain Certification Courses may be considered for reimbursement, final approval or denial of applicants will be at the discretion of the Director.

MOTION: W. Driver moved to adopt the Tuition Reimbursement Policy as presented.
Second: J. Smith
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

0.02% Building, Site, and Maintenance Ordinance.
MOTION: W. Driver moved to approve 0.02% Building, Site, and Maintenance Ordinance as presented.
Second: M. Martin
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

Adopt Review of the Budget and Appropriation Ordinance and Estimate of Revenues by Source and Schedule Special Meeting.
Motion: R. Kauth moved to Adopt Review of the Budget and Appropriation Ordinance and Estimate of Revenues by Source and Schedule Special Meeting.
Second: W. Driver
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

Special Reserve and Transfer Ordinance.
MOTION: R. Kauth moved to approve the Special Reserve and Transfer Ordinance as presented.
Second: W. Driver
Roll Call:
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Nay: -0-
Abstain: -0-
Motion Carried.

Select Quote to Repair Front Stairs.
MOTION: R. Kauth moved to approve the quote from RG Asphalt & Concrete for $15,890.00 to repair the front stairs.
Second: W. Driver
Roll Call:
Aye: A. Onan, J Smith, W. Driver, R. Kauth, S. Latif, & M. Martin
Nay: -0-
Abstain: -0-
Motion Carried.

Select Quote to Resurface Garbage Pad.
MOTION: W. Driver moved to approve the quote from T. Martin Concrete, LLC for $13,000.00 to resurface the garbage pad.
Second: J. Smith
Roll Call:
Aye: J. Smith, W. Driver, R. Kauth, S. Latif, M. Martin, & A. Onan
Nay: -0-
Abstain: -0-
Motion Carried.

Select Quote to Repair Exterior Caulking and Stucco
MOTION: W. Driver moved to approve the quote from PBS Plastering for $21,810.00 to repair the exterior caulking and stucco.
Second: M. Martin
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

Select Quote to Paint Building Exterior
MOTION: W. Driver moved to approve the quote from D.E.S. Painting, Inc. for $7,245.00 to paint the building exterior.
Second: R. Kauth
Roll Call:
Nay: -0-
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Abstain: -0-
Motion Carried.

Chapters 11, 12 and 13 were discussed. Library Advocacy was also discussed,
including ways to further gain advocates by keeping the library at the forefront
for our political representatives. Mailing out the library newsletter to local and US
representatives was mentioned, as well as sending out formal invites for
upcoming library events, such as the Grand Opening of our Sunday Hours.

EXECUTIVE SESSION
There was no Executive Session this month.

ADJOURNEMENT
MOTION: W. Driver motioned to adjourn.
Second: R. Kauth
Roll Call:
Nay: -0-
Abstain: -0-
Motion Carried.

The meeting adjourned at 8:08 PM.

Signed:

Attested:

Recording Secretary: S. Torrez