MINUTES OF THE REGULAR MONTHLY BOARD MEETING OF
THE ZION-BENTON PUBLIC LIBRARY DISTRICT

August 27, 2019

Board President B. Mull called the meeting to order at 6:45 PM.

ROLL CALL
Absent: None.
Staff Present: Mikael Jacobsen, Mollie Brumbaugh, Sara Torrez, Dawn Abron, Nicholas Hyten
Visitors Present: Connie Allen, Phil Jaeger

AGENDA
The Agenda was presented for approval.
MOTION: W. Driver moved to adopt the agenda as presented.
Second: M. Martin
Roll Call:
Nay: -0-
Abstain: -0-
Motion carried.

COMMENTS BY VISITORS
Trustee R. Kauth introduced longtime patron, former Trustee and Board President Connie Allen. Connie then introduced herself briefly to the Board.

MINUTES
The minutes from the July 30, 2019 meeting were presented.
MOTION: W. Driver moved to approve the July 30, 2019 minutes as presented.
Second: R. Kauth
Roll Call:
Nay: -0-
Abstain: B. Mull
Motion carried.

TREASURER’S AND INVESTMENT REPORTS
The Board reviewed and discussed the Treasurer’s Report, Quarterly Investment Report, and bills for July 2019.

BILLS
The bills for July 2019 were presented.
MOTION: W. Driver moved to approve the July 2019 bills as presented.
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Second: R. Kauth.
Roll Call:
Nay: -0-
Abstain: -0-
Motion carried.

LIBRARY DIRECTOR’S REPORT
Statistical: Database and continuing education for staff statistics removed from this section. Physical library visits have dropped. The potential cause of this drop was discussed. Library card registrations also down.
Narrative: The library will once again submit content to the Winthrop Harbor newsletter and more offsite programs are being planned. Board members enjoy reading staff comments about patron interactions.
Incident: The board was unable to read the incident report due to printing issues. Board members want more publicity on the impact of having a Lake County Sheriff in the building. They also want more publicity on the improvement projects slated to take place.
Tentative Fiscal Year Calendar: Agenda items could change at any time. Several policies will be brought forward for review at the next board meeting.
Communication to the Board: This year’s Summer Worker of the Year winner was from the library. This program continues to be well received and staff are already excited for next summer.

UNFINISHED BUSINESS
None.

NEW BUSINESS
Reference Policy Review
MOTION: R. Kauth moved to approve the Reference Policy as presented.
Second: W. Driver
Roll Call:
Nay: -0-
Abstain: -0-
Motion carried.

Board Training: Chapters 14-Appendices
The Board discussed Chapters 14 through Appendices.

Northside Bollards Quotes
MOTION: W. Driver moved to approve the Northside Bollards quote from Johnson Landscaping as presented for $22,489.00.
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Second: J. Smith
Roll Call:
Nay: -0-
Abstain: -0-
Motion carried.

Suspension Appeal
MOTION: W. Driver moved to uphold the current one year suspension for Phil Jaeger.
Second: J. Smith
Roll Call:
Aye: W. Driver, S. Latif, M. Martin, J. Smith & B. Mull
Nay: R. Kauth
Abstain: A. Onan
Motion carried.

EXECUTIVE SESSION
None.

ADJOURNMENT
MOTION: W. Driver moved to adjourn the meeting.
Second: M. Martin
Roll Call:
Aye: All in favor
Nay: -0-
Abstain: -0-
Motion carried.

The meeting adjourned at 8:20 PM.

Approved: 9/24/2019
Signed: /s/ Beverly Mull, President
Attested: /s/ Mary Martin, Secretary
Recording Secretary: S. Torrez